Mellon/ACLS Community College Faculty Fellowships

Deadline: September 26, 2018

APPLICATION STATUS: NOT STARTED

Program Choice

Account Information

Log Off

MELLON/ACLS COMMUNITY COLLEGE FACULTY FELLOWSHIPS

WELCOME TO THE ONLINE APPLICATION FOR THE MELLON/ACLS COMMUNITY COLLEGE FACULTY FELLOWSHIP PROGRAM.

Community colleges are a vital component of the higher education ecosystem and of the academic humanities in particular. **Mellon/ACLS Community College Faculty Fellowships** are tailored to the circumstances of humanities and social science faculty who teach at two-year institutions and are intended to support their research ambitions. ACLS invites applications for the inaugural competition of the program this fall. These fellowships are made possible by the generous support of The Andrew W. Mellon Foundation.

Community college faculty in all disciplines of the humanities and related social sciences are welcome to apply. The applicant's ultimate goal should be to advance a research project, and the project's outcomes may include one or more of the following: scholarly articles, book chapters, or book on a topic in the humanities or social sciences and/or teaching and learning in those disciplines; course plans; textbooks; exhibitions; community or campus events; online resources; etc. Projects with pedagogical or curricular outcomes must focus on a postsecondary context. Projects focused on teaching and learning in a K-12 setting are not appropriate for this program. Community and/or student engagement with the research project are encouraged, as is dissemination of the research to other audiences in higher education beyond the community college sector.

ACLS will award up to 26 fellowships in the 2018-2019 competition year. The award carries a stipend of up to $40,000, which may be used to support any activities that advance the proposed research project. Examples include: salary replacement during the summer; course buyouts during the academic year; travel costs and registration fees for research and conferences; costs associated with organizing a conference, workshop, or event; fees related to publication or dissemination; stipends for undergraduate research assistants; costs for course materials (if one of the outcomes of the project is curricular); etc. In some cases, a limited portion of the funds may go to a fellow's institution to cover administrative costs associated with the project.

Tenure of the fellowship may begin no earlier than July 1, 2019 and end no later than December 31, 2020. Fellows will participate in a convening in fall 2020, held in partnership with the Community College Humanities Association, during which they will share their research with one another and connect with other humanities scholars from community colleges and four-year colleges and universities.

Before beginning your application, you will be asked several questions designed to determine preliminary eligibility for this program. Once you have answered these basic eligibility questions, please read all instructions, including those in the REFERENCE LETTERS and PROPOSAL UPLOAD sections, before beginning to fill out the application form.

Completed applications must be submitted online no later than 9 pm, Eastern Daylight Time, September 26, 2018. Notifications will be sent via email by early April 2019. Click for more information

Eligibility
Applicants must:

1. be employed primarily as instructors at a two-year associate's degree-granting college, as defined by the Carnegie Classification of Institutions of Higher Education. Applicants do not need to be appointed full-time and do not need to be on the tenure-track. Part-time and adjunct instructors are welcome to apply, as long as community college teaching is their primary employment.

2. have an MA or PhD in the humanities or related social sciences that was conferred by the application deadline.

Proposals must:

1. address a topic in the humanities or social sciences and/or teaching and learning in those disciplines in a higher education setting.

2. employ predominantly humanistic approaches and qualitative/interpretive methodologies.

3. include substantial original research.

Application Requirements
Applications must include:

- Completed application form
- Proposal (no more than three pages, double spaced, in Times New Roman 11-point font)
- Budget (no more than one page)
- Project timeline (no more than one page)
- Bibliography (no more than one page)
- Two reference letters
- Institutional certification pledging that the applicant will be permitted to carry out the work outlined in the proposal. This is a brief form available through the online application portal to be completed by a department chair, dean, or other senior administrator.

Please see the FAQ for more details on the format and content of each piece of the application.

Evaluation Criteria
Peer reviewers in this program are asked to evaluate all eligible proposals on the following four criteria:

1. The potential of the project to advance the field of study in which it is proposed and make a significant contribution to scholarship, teaching, learning, and/or the community.

2. The quality of the proposal with regard to its methodology, scope, and clarity of expression.

3. The feasibility of the project, including the proposed timeline and budget.

4. The applicant's record of accomplishment and institutional, professional, and community service, taking into account relative advantages and constraints on resources for the proposed project and over the course of the applicant's career.

Reviewers are asked to be mindful of ACLS's commitment to inclusive excellence, and of how equity and diversity are integral components of merit.

START APPLICATION

American Council of Learned Societies   v3.6.2.EU - 2018 Back to Top

Mellon/ACLS Community College Faculty Fellowships

Deadline: September 26, 2018

APPLICATION STATUS: NOT STARTED

Program Choice

Account Information

Log Off

MELLON/ACLS COMMUNITY COLLEGE FACULTY FELLOWSHIPS

1. Are you employed primarily as an instructor at a two-year associate's degree-granting college, as defined by the Carnegie Classification of Institutions of Higher Education?

○ **Yes** ○ **No**

2. Do you have an MA or PhD in the humanities or related social sciences that will have been conferred by the application deadline (September 26, 2018)*?

○ **Yes** ○ **No**

*A community college faculty member who holds a graduate degree in a different field may also qualify if you satisfy the following two criteria: 1. most of the courses you teach are in the humanities or related social sciences, and 2. your project employs predominantly humanistic approaches and contributes to the humanities or the humanistic social sciences. If you feel that you satisfy these criteria, please click "yes" and email fellowships@acls.org with your name, institution, department, degree, a list of recent courses you have taught in the humanities and/or social sciences, and a brief description of your project.

CONTINUE

American Council of Learned Societies

v3.6.2.EU - 2018 Back to Top

Mellon/ACLS Community College Faculty Fellowships

Deadline: September 26, 2018

APPLICATION STATUS: IN PROCESS

Sidebar Navigation
Program Choice
Description
Eligibility
Instructions
FAQ (program)
FAQ (technical support)
Application Form
Contact Information
Education
Current Position
Professional Background
Service
Research Project
Administrative Information
Reference Letters
Proposal Upload
Submit Application
View/Print Application
Mac Users
Problem viewing PDF?
Log Off

INSTRUCTIONS

You may make as many visits to your application as you wish, and revise any information in your application until it has been submitted. In order to be considered, your application must be complete and in SUBMITTED status at **9 pm, Eastern Daylight Time, September 26, 2018 You should complete the REFERENCE LETTERS section as soon as possible since your letter writers will also have until the application deadline (September 26) to submit their letters.**

This application consists of three parts: the application form itself, the uploaded documents (see PROPOSAL UPLOAD), and reference letters (see REFERENCE LETTERS).

BEFORE BEGINNING the application form, please read the Instructions regarding the PROPOSAL UPLOAD and the REFERENCE LETTERS, as well as the following technical instructions.

A. How to SAVE and SUBMIT your data.

1. Do not use your browser's "BACK" or "FORWARD" buttons for navigation. Instead, use the navigation links and/or arrows provided on each application screen.

2. You must **SAVE each time you leave a screen**. If you do not click on SAVE, anything entered since you last hit SAVE on that screen will be lost. (Any work from a previous session will be retained, but any new entries will be lost.) The SAVE button is on the bottom of your screen.

3. You may work on your application in as many sessions as you wish, and the status of your application will be **IN PROCESS** until you submit it. Once you are satisfied that your application is complete, you must go to the SUBMIT APPLICATION screen and select **SUBMIT APPLICATION.** Once your application has been SUBMITTED, it cannot revert to IN PROCESS status.

4. When you have completed your application, pause to check it one last time. We strongly suggest that you print and read your application before submitting it, so that you can be sure there are no further revisions you wish to make. Your print copy should include your uploaded document.

5. Your application status bar must show SUBMITTED at 9 pm, Eastern Daylight Time, September 26, 2018 in order for it to be considered. ACLS will take no responsibility for applications that are not in SUBMITTED status at the deadline. **Once your application has been SUBMITTED, even if it was submitted before the final deadline, no changes will be permitted.**

6. We strongly urge you to print out and save a copy of the final version of your SUBMITTED application. Your print copy should include your uploaded document. You can print your application until January 15, 2019.

B. How to enter data.

1. You may begin completing the application at any section.

2. What you type into the form is exactly what will be seen by our reviewers. Therefore, please fill out the form carefully, paying attention to spelling, punctuation, grammar, and case. (For instance, do not use all caps.)

3. Text boxes will hold only a limited amount of text. Where longer answers are permitted, the number of available characters will normally be indicated. We suggest that you type rather than paste your response. If you paste your response, be sure your character count does not exceed the limit: excess text may appear on the screen but will not print and will not be visible to reviewers. Examine your print application to be sure your response is complete.

4. Dates should always be entered in the format mm/yyyy or mm/dd/yyyy where indicated. Where an entry continues into the present, please simply leave the ending date blank (mm/yyyy - [blank]).

5. Begin typing all answers at the extreme left hand side of the response area or box; do not leave a space or indent at the beginning of your answer.

6. In all dollar amount fields, use only digits. Please do not use the dollar sign or commas.

C. How to get help.

1. If you have questions about the application process, please consult FAQ. If your question is not answered there, click on the "OFA HELP" link that appears on the blue bar at the top of each screen to submit your query.

2. If you are unable to use the "OFA HELP" link that appears on the blue bar at the top of each screen (after this one), contact ofahelp@acls.org with questions. (Please use the "OFA HELP" link instead if possible.)

Good luck with your application!

CONTINUE

Mellon/ACLS Community College Faculty Fellowships

Deadline: September 26, 2018

APPLICATION STATUS: IN PROCESS

◀ **BACK**   **NEXT** ▶

Program Choice
Description
Eligibility
Instructions
FAQ (program)
FAQ (technical support)
Application Form
   Contact Information
   Education
   Current Position
   Professional Background
   Service
   Research Project
   Administrative Information
   Reference Letters
Proposal Upload
Submit Application
View/Print Application
Mac Users
Problem viewing PDF?
Log Off

CONTACT INFORMATION   OFA HELP

Salutation	**Professor**
First Name	**Jane**
Middle Name/Initial	
Last Name	**Grant**
Suffix	

Primary email address: grants@acls.org
(should be valid through May 2019)

Office Address

City

State: Select One ▼

State/Province (IF NOT U.S.)

Zip/Postal Code _____ (if using a ZIP-plus-4 code, please include hyphen)

Country (IF NOT U.S.)

Telephone (_____) _____ - _____ , ext . _____

Telephone (IF NOT U.S.)

Home Address

City

State: Select One ▼

State/Province (IF NOT U.S.)

Zip/Postal Code (if using a ZIP-plus-4 code, please include hyphen)

Country (IF NOT U.S.)

Telephone ( ) -

Telephone (IF NOT U.S.)

Which is your preferred mailing address? Select ▼

*(**Be sure to indicate your preferred mailing address.**)*

SAVE

◄ **BACK**   **NEXT** ►

American Council of Learned Societies   v3.6.2.EU - 2018 Back to Top

Mellon/ACLS Community College Faculty Fellowships

Deadline: September 26, 2018

APPLICATION STATUS: IN PROCESS

◄ **BACK**   **NEXT** ►

Program Choice

Description

Eligibility

Instructions

FAQ (program)

FAQ (technical support)

Application Form

   Contact Information

   Education

   Current Position

   Professional Background

   Service

   Research Project

   Administrative Information

   Reference Letters

Proposal Upload

Submit Application

View/Print Application

Mac Users

Problem viewing PDF?

Log Off

EDUCATION   OFA HELP

PhD received from

*(To ensure proper processing of your application, your institution's name must be displayed correctly. Enter a few letters of your institution's name to search against our database. **Use the full name, not an acronym or abbreviation**.)*

Date PhD received [   ] / [   ] / [   ] *(mm/dd/yyyy)*

PhD major discipline [   ]

Title of doctoral dissertation

[   ]

Name of dissertation supervisor

[   ]

Master's degree received from

*(To ensure proper processing of your application, your institution's name must be displayed correctly. Enter a few letters of your institution's name to search against our database. **Use the full name, not an acronym or abbreviation**.)*

Select a degree
[Select One ▾]

Date master's degree received
[   ] / [   ] *(mm/yyyy)*

Master's degree major discipline
[   ]

BA/BS received from

*(To ensure proper processing of your application, your institution's name must be displayed correctly. Enter a few letters of your institution's name to search against our database. **Use the full name, not an acronym or abbreviation**.)*

Date BA/BS received *(mm/yyyy)* [   ] / [   ]

BA/BS major discipline [   ]

List any additional degrees
[   ]

[SAVE]

◄ **BACK**   **NEXT** ►

Mellon/ACLS Community College Faculty Fellowships

Deadline: September 26, 2018

APPLICATION STATUS: IN PROCESS

◀ **BACK**　　　　　　　　　　　　　　　　　　　　　　　　　　**NEXT** ▶

CURRENT POSITION　　　　　　　　　　　　　　　　　　　　OFA HELP

Rank/Title　　[Select One ▾]

(Please choose the most appropriate from the list. If you have no academic affiliation, please select "Independent Scholar.")

Discipline　　[　　　　　　　　　　　　]

*(Please indicate here the discipline you would use in completing your academic title, for example, Associate Professor of French Literature, Professor of Philosophy, etc. Write **only** the name of your discipline, not your professorial title.)*

Specialization　　[　　　　　　　　　　　　]

Department　　[　　　　　　　　　　　　]

Institution　　[　　　　　　　　　　　　]

(To ensure proper processing of your application, please use the full official name of your institutionm, not an acronym or abbreviation. *Enter a few letters of your institution's name in this box and, if the institution exists already in our database, you may select it from the list that appears. ACLS's database contains many institutions, but it is in no way comprehensive. If your institution does not appear, please simply type in your institution's full name.)*

Date you began this position (mm/yyyy)　　[　　] / [　　]

Are you tenured?　　[Select ▾]

Please enter your total teaching responsibility in a normal academic year as a whole number　　[　　]

For example, a course load of 3-3 should be entered as 6. Please do not include summer courses or overloads. If you taught a reduced course load due to service, medical/family leave, etc., enter the amount you would have taught if not for those releases.

Second Institution (if applicable)　　[　　　　　　　　　　　　]

(If you are currently affiliated with more than one institution, please list the second institution here.)

Rank/Title　　[Select One ▾]

Date you began this position (mm/yyyy)　　[　　] / [　　]

SAVE

Mellon/ACLS Community College Faculty Fellowships

Deadline: September 26, 2018

APPLICATION STATUS: IN PROCESS

Program Choice	PROFESSIONAL BACKGROUND
Description	
Eligibility	
Instructions	
FAQ (program)	
FAQ (technical support)	
Application Form	
Contact Information	
Education	
Current Position	
Professional Background	
Service	
Research Project	
Administrative Information	
Reference Letters	
Proposal Upload	
Submit Application	
View/Print Application	
Mac Users	
Problem viewing PDF?	
Log Off	

OFA HELP

List positions held (professional, teaching, administrative, curatorial) since college graduation, beginning with current position. Give name of institution, title, and approximate dates of employment for each.

Please remember:

- *use only numbers in the date fields, for example, 09/1995*
- *use the format mm/yyyy throughout*
- *where an entry continues into the present, leave the "To" field blank*
- *use only numbers in all dollar amount fields, for example, 1000 (DO NOT USE dollar signs or commas)*

Institution/Employer _____

Title _____

From ____ / ____   To ____ / ____

Institution/Employer _____

Title _____

From ____ / ____   To ____ / ____

Institution/Employer _____

Title _____

From ____ / ____   To ____ / ____

Institution/Employer _____

Title _____

From ____ / ____   To ____ / ____

Institution/Employer _____

Title _____

From ____ / ____   To ____ / ____

If you do not have an MA or PhD in the humanities or social sciences and are requesting that you be considered for eligibility, please use this space to provide the following information: department, degree, a list of recent courses you have taught in the humanities and/or social sciences, and a brief description of your project. See the FAQ for further information. Applicants may also provide additional relevant information (qualifications or service work not listed elsewhere) that might help reviewers better understand their professional background.
(Space is available for up to 800 characters, including spaces.)

SAVE

Mellon/ACLS Community College Faculty Fellowships
Deadline: September 26, 2018
APPLICATION STATUS: IN PROCESS

◀ **BACK**   **NEXT** ▶

Program Choice	
Description	
Eligibility	
Instructions	
FAQ (program)	
FAQ (technical support)	
Application Form	
Contact Information	
Education	
Current Position	
Professional Background	
Service	
Research Project	
Administrative Information	
Reference Letters	
Proposal Upload	
Submit Application	
View/Print Application	
Mac Users	
Problem viewing PDF?	
Log Off	

SERVICE TO COLLEGE, PROFESSION, AND/OR COMMUNITY   OFA HELP

Beginning with the most recent, list up to eight administrative roles, service activities, or community-engagement projects you have been involved in. Please do not be concerned if you cannot recall exact dates, and do not feel you must use all eight entries.

Please remember:

- *use only numbers in the date fields, for example, 09/1995*
- *use the format mm/yyyy throughout*
- *where an entry continues into the present, leave the "To" field blank*

Role/activity [   ]

From [   ] / [   ]   To [   ] / [   ]

Description [   ]

Role/activity [   ]

From [   ] / [   ]   To [   ] / [   ]

Description [   ]

Role/activity [   ]

From [   ] / [   ]   To [   ] / [   ]

Description [   ]

Role/activity [   ]

From [   ] / [   ]   To [   ] / [   ]

Description [   ]

Role/activity [   ]

From [   ] / [   ]   To [   ] / [   ]

Description [   ]

Role/activity [   ]

From [   ] / [   ]   To [   ] / [   ]

Description [   ]

Role/activity [   ]

From [   ] / [   ]   To [   ] / [   ]

Description [   ]

Role/activity [   ]

From [   ] / [   ]   To [   ] / [   ]

ACLS Online Fellowship Application

Description [   ]

SAVE

American Council of Learned Societies   v3.6.2.EU - 2018 Back to Top

Mellon/ACLS Community College Faculty Fellowships

Deadline: September 26, 2018

APPLICATION STATUS: IN PROCESS

◀ **BACK**   **NEXT** ▶

Program Choice

Description

Eligibility

Instructions

FAQ (program)

FAQ (technical support)

Application Form

Contact Information

Education

Current Position

Professional Background

Service

Research Project

Administrative Information

Reference Letters

Proposal Upload

Submit Application

View/Print Application

Mac Users

Problem viewing PDF?

Log Off

RESEARCH PROJECT   OFA HELP

In the text boxes below, please type rather than paste your response. If you paste your response, be sure your character count does not exceed the limit. Excess text may appear on the screen but will not print and will not be visible to reviewers. Examine your print application to be sure your responses are complete.

Do not use hard returns.

Proposal Title
(Space is available for up to 250 characters, including spaces.)

Proposal Abstract
(Space is available for up to 800 characters, including spaces.)

Optional: If there is a web page associated with your project, please provide the URL here:

Your proposal will be reviewed by community college faculty and other scholars who support the mission of community colleges from across the humanities and related social sciences. Use this space to make a case for the broader significance of your project for the humanities and social sciences. You could emphasize your project's connection to the college classroom, to the community, to another aspect of the role of the humanities and social sciences on community college campuses, or to humanistic scholarship more generally. Be sure, however, that your statement is legible to a multidisciplinary audience of reviewers.
(Space is available for up to 2000 characters, including spaces.)

List any countries or geographical areas on which your research is focused.

1. Select One ▼

2. Select One ▼

3. Select One ▼

4. Select One ▼

Other [   ]

Please identify up to five disciplinary areas, in order of relevance, that best describe your research project. Do not choose "other" unless none of the options is close to your field. **For your first selection please choose the specific field that most closely corresponds to your research project.**

1. Select One ▼ Other

2. Select One ▼ Other

3. Select One ▼ Other

4. Select One ▼ Other

5. Select One ▼ Other

SAVE

Mellon/ACLS Community College Faculty Fellowships

Deadline: September 26, 2018

APPLICATION STATUS: IN PROCESS

Program Choice	
Description	
Eligibility	
Instructions	
FAQ (program)	
FAQ (technical support)	
Application Form	
Contact Information	
Education	
Current Position	
Professional Background	
Service	
Research Project	
Administrative Information	
Reference Letters	
Proposal Upload	
Submit Application	
View/Print Application	
Mac Users	
Problem viewing PDF?	
Log Off	

ADMINISTRATIVE INFORMATION   OFA HELP

This information is REQUIRED (except as noted). It is for administrative purposes only and will not be distributed as part of the selection process.

Please remember:

- *use only numbers in the date fields, for example, 09/1995*
- *use the format mm/yyyy throughout, except where mm/dd/yyyy is specifically requested*
- *where an entry continues into the present, leave the "To" field blank*
- *use only numbers in all dollar amount fields, for example, 1000 (DO NOT USE dollar signs or commas)*

Current salary $ [_____] *(do not add benefits or summer salary).*

Amount requested from ACLS $ [_____]

What is your country of citizenship? [Select One ▼]
If Other, enter country
[_____]

If NOT United States, do you hold US Permanent Resident status?
[Select ▼]

AND have you lived in the US continuously for at least the past 3 years?
[Select ▼]

Beginning date for Mellon/ACLS Community College Fellowship [____] / [____] / [_____] (mm/dd/yyyy)

Fellowship ending date [____] / [____] / [_____] (mm/dd/yyyy)

The following questions are optional and will be used for statistical purposes only.

Date of birth [____] / [____] / [_____] (mm/dd/yyyy)

Gender [_____]

With which group or groups do you   ☐ White (not of Hispanic origin)

most identify?

- [ ] Black (not of Hispanic origin)

- [ ] Hispanic or Latino/a

- [ ] American Indian or Alaskan Native

- [ ] Asian

- [ ] Native Hawaiian or other Pacific Islander

Other [   ]

The following questions are for informational purposes only.

1. How did you learn about ACLS fellowship programs? **(Please select all that apply.)**

- [ ] Higher Education publication (e.g., Chronicle of Higher Education, Inside Higher Ed)

- [ ] Department newsletter or bulletin board

- [ ] Dean or other administrator

- [ ] Office of Sponsored Research/Grants and Fellowships

- [ ] ACLS website

- [ ] Other website

    Please specifiy: [   ]

- [ ] Former fellows

- [ ] Social media

    Please specifiy: [   ]

- [ ] Other/informal communication

    Other: [   ]

2. Please identify the ACLS member scholarly societies or ACLS affiliate organizations (if any) of which you are a member or with which you have an affiliation. **(Please check all that apply.)**

ACLS Constituent Learned Societies

[ ] African Studies Association	[ ] American Society of Comparative Law	[ ] Middle East Studies Association of North America
[ ] American Academy of Arts and Sciences	[ ] American Society of International Law	[ ] Modern Language Association of America
[ ] American Academy of Religion	[ ] American Sociological Association	[ ] National Communication Association
[ ] American Anthropological Association	[ ] American Studies Association	[ ] National Council on Public History

- [ ] American Antiquarian Society
- [ ] Archaeological Institute of America
- [ ] North American Conference on British Studies

- [ ] American Association for the History of Medicine
- [ ] Association for Asian Studies
- [ ] Oral History Association

- [ ] American Association of Geographers
- [ ] Association for Jewish Studies
- [ ] Organization of American Historians

- [ ] American Comparative Literature Association
- [ ] Association for Slavic, East European, and Eurasian Studies
- [ ] Renaissance Society of America

- [ ] American Dialect Society
- [ ] Association for the Advancement of Baltic Studies
- [x] Rhetoric Society of America

- [ ] American Economic Association
- [ ] Association of American Law Schools
- [x] Shakespeare Association of America

- [ ] American Folklore Society
- [ ] Austrian Studies Association
- [ ] Sixteenth Century Society and Conference

- [ ] American Historical Association
- [x] Bibliographical Society of America
- [ ] Society for American Music

- [ ] American Musicological Society
- [ ] College Art Association
- [ ] Society for Cinema and Media Studies

- [ ] American Numismatic Society
- [x] College Forum of the National Council of Teachers of English
- [ ] Society for Classical Studies

- [ ] American Oriental Society
- [ ] Dictionary Society of North America
- [ ] Society for Ethnomusicology

- [ ] American Philosophical Association
- [ ] Economic History Association
- [ ] Society for French Historical Studies

- [ ] American Philosophical Society
- [ ] German Studies Association
- [ ] Society for Military History

- [ ] American Political Science Association
- [ ] Hispanic Society of America
- [ ] Society for Music Theory

- [x] American Schools of Oriental Research
- [ ] History of Science Society
- [ ] Society for the Advancement of Scandinavian Study

- [x] American Society for Aesthetics
- [ ] International Center of Medieval Art
- [ ] Society for the History of Authorship, Reading and Publishing

- [ ] American Society for Eighteenth-Century Studies
- [ ] Latin American Studies Association
- [ ] Society for the History of Technology

- [ ] American Society for Environmental History
- [ ] Law and Society Association
- [ ] Society of Architectural Historians

- [ ] American Society for Legal History
- [ ] Linguistic Society of America
- [ ] Society of Biblical Literature

- [ ] American Society for Theatre Research
- [ ] Medieval Academy of America
- [ ] Society of Dance History Scholars

- [ ] American Society of Church History
- [ ] Metaphysical Society of America
- [ ] World History Association

ACLS Affiliates

☐ Association for Research on Nonprofit Organizations and Voluntary Action (ARNOVA)

☐ Association of Research Libraries

☐ Consortium of Humanities Centers and Institutes

☐ Association of American Colleges and Universities

☐ Canadian Federation for the Humanities and Social Sciences

☐ Federation of State Humanities Councils

☐ Association of Art Museum Curators

☐ Center for Research Libraries

☐ International Society for Third-Sector Research

☐ Association of College & Research Libraries

☐ Community College Humanities Association

☐ Phi Beta Kappa

3. Please identify all ACLS fellowship programs (if any) to which you have previously applied.

☐ ACLS Fellowship

☐ ACLS/NEH International and Area Studies Fellowship

☐ ACLS/New York Public Library Fellowship

☐ ACLS Collaborative Research Fellowship

☐ ACLS Digital Extension Grant

☐ ACLS Digital Innovation Fellowship

☐ ACLS New Faculty Fellows

☐ Charles A. Ryskamp Research Fellowship

☐ Frederick Burkhardt Residential Fellowship

☐ Getty/ACLS Postdoctoral Fellowships in the History of Art

☐ Luce/ACLS Dissertation Fellowship in American Art

☐ Luce/ACLS Fellowships in Religion, Journalism & International Affairs

☐ Luce/ACLS Program in China Studies

☐ Mellon/ACLS Dissertation Completion Fellowship

☐ Mellon/ACLS Public Fellows

☐ The Robert H. N. Ho Family Foundation Program in Buddhist Studies

☐ African Humanities Program

☐ ACLS Library of Congress Fellowships in International Studies

☐ American Research in the Humanities in China

☐ CCK New Perspectives on Chinese Culture and Society

☐ Chinese Fellowships for Scholarly Development

☐ Contemplative Practice Fellowship

☐ Dissertation Fellowships in East European Studies

☐ Early Career Postdoctoral Fellowships in East European Studies

☐ East European Studies Language-Training Grants

☐ Luce/ACLS Grants to Individuals in East and Southeast Asian Archaeology and Early History

☐ Mellon/ACLS Recent Doctoral Recipients Fellowship

☐ SSRC/ACLS International Dissertation Research Fellowship

SAVE

◀ **BACK**   **NEXT** ▶

American Council of Learned Societies   v3.6.2.EU - 2018 Back to Top

Mellon/ACLS Community College Faculty Fellowships

Deadline: September 26, 2018
APPLICATION STATUS: IN PROCESS

Program Choice	
Description	
Eligibility	
Instructions	
FAQ (program)	
FAQ (technical support)	
Application Form	
Contact Information	
Education	
Current Position	
Professional Background	
Service	
Research Project	
Administrative Information	
Reference Letters	
Proposal Upload	
Submit Application	
View/Print Application	
Mac Users	
Problem viewing PDF?	
Log Off	

REFERENCE LETTERS   OFA HELP

PLEASE NOTE: You MUST ENTER YOUR REFEREES on the Reference Letters page BEFORE they can log in to use the online references system. Please do not ask them to access the system until you have done this. Once you have entered the information and clicked the "send email" button, an email will be automatically generated with appropriate instructions to the referee.

Two letters of reference and one institutional certification are required.

1. REFERENCE LETTERS. We suggest that you secure as referees individuals competent to judge both the present research proposal and your past scholarship, teaching, and service; ideally, you should select referees who are not affiliated with your own institution. ACLS does not accept reference letters from dossier services, such as Interfolio or university-based services. Why?

2. INSTITUTIONAL CERTIFICATION. In addition to two letters of reference, we require institutions to pledge that the applicant will be permitted to carry out the work outlined in the proposal. This portion of the application, which should be completed by a department chair, dean, or other senior administrator, is intended to forestall potential administrative hurdles if you are selected for an award.

The person who you select will receive a link to a brief form that asks the administrator to confirm 1) that you will be permitted to carry out the work outlined in your application materials, and 2) that you will continue to receive normal fringe benefits for which you are ordinarily eligible during the fellowship period.

Letters of reference and the institutional certification must be submitted online. It is your responsibility to convey information about your proposal to your referees. After your referees have agreed to write on your behalf:

- Tell your referees to expect an email from ACLS.
- Make absolutely certain you have the correct email address for each referee.
- Enter each referee's name and email address by clicking on the "Add Referee" link at the bottom of this page. Please capitalize the name properly.
- Once you have entered the information and clicked the "send email" button, an email will be automatically generated with appropriate instructions to the referee.
- It is not necessary to enter all referees at the same time. You can return to this screen at any time to enter referees.
- Your referees will not receive an email to begin this process until you have entered the information and clicked the "send email" button.

No more than two letters of reference and one institutional certification will be accepted.

- Enter only the required number of referees. It is possible to enter additional referees, but you should do this only if you learn that a referee is unable to complete the promised letter.
- **The first two letters and first institutional certification submitted will be the letters on file in support of your application.** Once the maximum number have been submitted, another referee attempting to submit a letter for you will be prevented from doing so. Be careful not to put anyone in this situation.

If you learn that your referee did not receive an email with instructions, check the email address and then enter the information again using the "Add Referee" link below to have the email sent again. (You will not be able to enter the information again, however, if the referee has begun your letter.)

For your information, the online reference process requests referees to comment on the applicant as a scholar and professional and on the specific proposal to ACLS. Referees are asked to evaluate the scholar's ability to conduct and complete the project proposed, as well as the importance of this project within the general and specific field(s) to which it relates.

Letters of reference are due by the application deadline, September 26, 2018. It is your responsibility to check online to see whether letters have been submitted. The system will continue to accept letters after the deadline and will add them to your application at the earliest possible time, though we cannot guarantee that they will accompany your application through our entire review process.

You may wish to print this page so that you have this information after the application deadline. This page will not be included as part of your view/print application.

REFEREE INFORMATION   **Add Referee**

Referee Name	Referee Email	Reference Type	Date Entered	Status
NONE ENTERED				
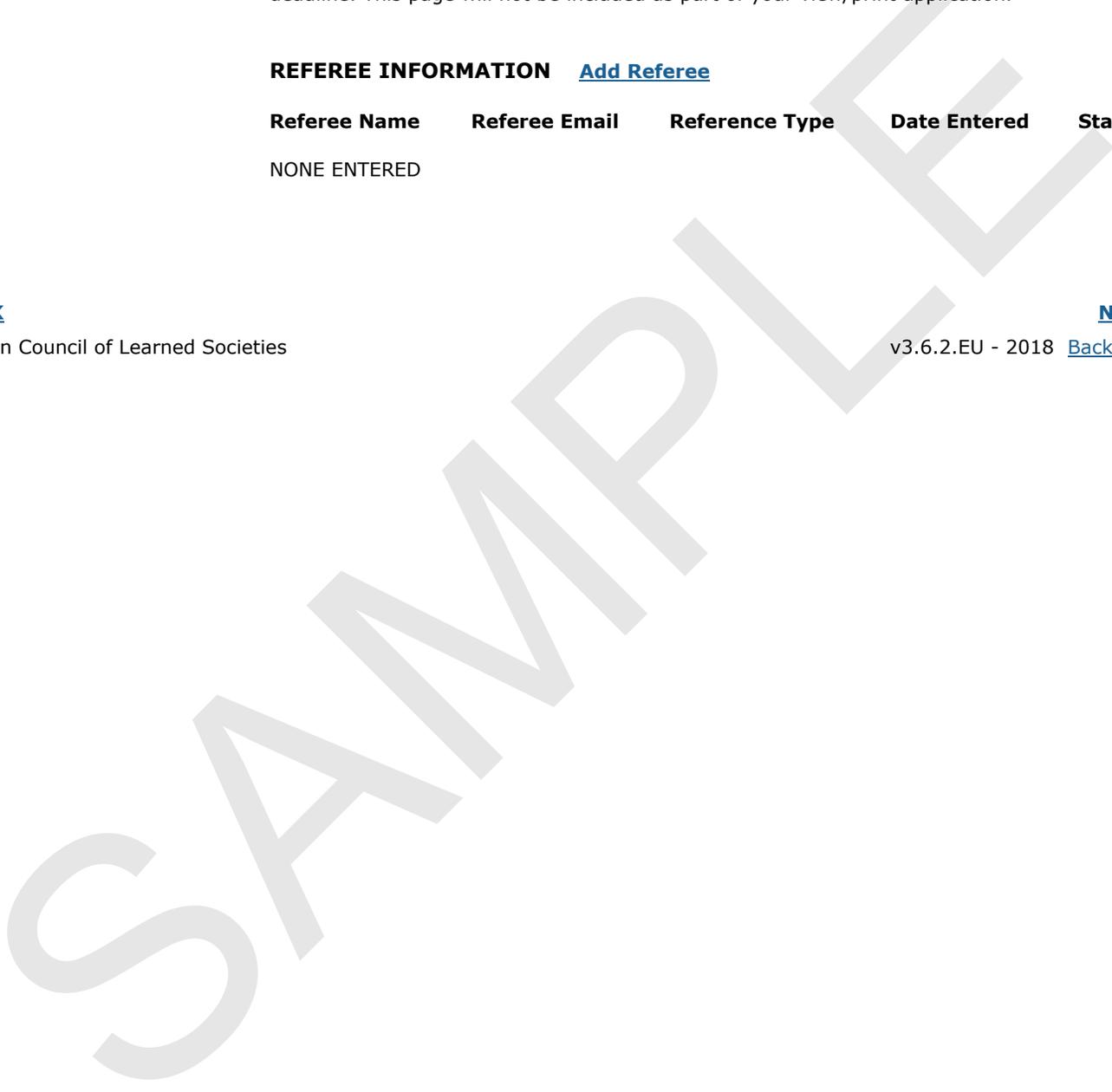
Mellon/ACLS Community College Faculty Fellowships

Deadline: September 26, 2018
APPLICATION STATUS: IN PROCESS

PROPOSAL UPLOAD   OFA HELP

Program Choice
Description
Eligibility
Instructions
FAQ (program)
FAQ (technical support)
Application Form
  Contact Information
  Education
  Current Position
  Professional Background
  Service
  Research Project
  Administrative Information
  Reference Letters
Proposal Upload
Submit Application
View/Print Application
Mac Users
Problem viewing PDF?
Log Off

To complete your application package, in addition to the application form, you must upload the following items: 1) a proposal, 2) a budget, 3) a project timeline, and 4) a bibliography. **All four items should be collated to upload as one continuous document.**

1) PROPOSAL:

In preparing this material, please keep in mind that our review process consists of two stages. At the first stage, applicants' work is reviewed by individuals in their fields, while at the second, it is reviewed by a multi-disciplinary committee of community college faculty from across the humanities and social sciences.

Content: A concise statement describing your research project is required. The narrative proposal should explain, briefly but specifically, what you plan to do and why, progress you have already made, the project's background and significance, your methodology and research plan, and the project's outcomes. Please balance the description of specific work plans against an overview of your goals and the project's contributions. Please refer to the sample proposal outline for suggestions about what to include in your proposal and how to organize it. You may also find helpful this essay by a former ACLS program officer about writing successful proposals.

In addition, if your project is part of a collaborative undertaking, it is essential to explain that context and describe your relationship to the other participants. Please also list the names of your colleagues and indicate whether or not those individuals are also applying for ACLS fellowships in the current competition.

The proposal must not exceed 3 double-spaced pages in Times New Roman 11-point font.

2) BUDGET:

Your budget may include salary replacement during the summer; course buyouts during the academic year; travel costs and registration fees for research and conferences; costs associated with organizing a conference, workshop, or event; fees related to publication or dissemination; stipends for undergraduate research assistants; costs for course materials (if one of the outcomes of the project is curricular); etc. In some cases, a limited portion of the funds (no more than 20 percent) may go to a fellow's institution to cover administrative costs associated with the project.

The budget should be in the form of a simple chart that includes the expense/activity, the approximate time period when it will occur, and the cost. Please refer to this sample budget for a suggested model.

The budget must not exceed 1 page.

3) PROJECT TIMELINE:

The project timeline should specify the location and approximate duration of each activity related to the project, and may be presented as a chart or narrative description. Please refer to this sample timeline for a suggested model.

Your project timeline must not exceed 1 page. If the timeline is in the

form of a narrative description, it should be double-spaced in Times New Roman 11-point font.

4) BIBLIOGRAPHY:

The bibliography should list essential references for your project, and should balance the various sorts of key materials being used, e.g., primary sources and secondary texts.

> **The bibliography must not exceed 1 page, and should be double-spaced between entries.**

Documents must adhere to the page limits and formatting requirements to be reviewed.

4) DOCUMENT SPECIFICATIONS:

- All four items must be uploaded as one continuous document.
- Margins must be at least one inch on all sides.
- Use Times New Roman 11-point font for all uploaded documents.
- There is a 3 MB limit on the size of your upload. This means that the total size of the upload, including any graphics or supplementary materials, cannot exceed 3 MB.
- Your application will be converted to Portable Document Format (.pdf). Keep formatting simple to avoid problems in the converted document.
- If your proposal includes foreign characters, please view it after uploading to be sure these characters convert properly. If not, you may have to convert your document to .pdf and upload again to resolve formatting problems.
- Use the header/footer function to number pages. (Do not type the numbers directly into each page of your document text.) You may number pages consecutively throughout the entire document, or you may number the different sections separately. (Page numbers are most helpful on the proposal, so you may omit them on the other items if you wish.)
- If you have difficulty with your upload, consult the FAQ/technical support before contacting OFA HELP.

5) INSTRUCTIONS FOR UPLOADING YOUR DOCUMENTS:

Your items should be collated in this order—proposal, budget, project timeline, bibliography—and submitted as one file.

Files will be accepted in the following formats **ONLY:**
Microsoft Word (.doc or .docx), WordPerfect Version 5. or later (.wpd), Text only (.txt), or Adobe Portable Document Format (.pdf). **Your file MUST include the appropriate extension** (e.g., ".doc"); if you are on a Mac, you will need to enter the extension as part of the file name.

The button below will allow you to upload your document. You will be able to browse your computer system to select the file to be uploaded. When you have completed the upload, your file name should appear under "FILE UPLOAD STATUS" below as a blue link. You can confirm that the file has uploaded successfully by clicking on the blue link and viewing your file. Sometimes the process takes a little time: if your file name does not appear as a blue link, refresh the screen using the refresh button in your browser tool bar, or simply leave this screen and come back to it.

As long as your application is still "In Process," you can upload revised versions of your document by simply repeating the upload process and selecting the new/revised version. (This may have the same file name or a new file name.) When you click on "Upload File" the revised version will be recorded and the old version erased.

After uploading, please check your file to be sure it has uploaded successfully.

> **Mac Users:**
> **Problems viewing PDF?**

FILE UPLOAD STATUS:

NOT UPLOADED

UPLOAD FILE

Mellon/ACLS Community College Faculty Fellowships

Deadline: September 26, 2018

APPLICATION STATUS: IN PROCESS

◀ **BACK**

Program Choice
Description
Eligibility
Instructions
FAQ (program)
FAQ (technical support)
Application Form
Contact Information
Education
Current Position
Professional Background
Service
Research Project
Administrative Information
Reference Letters
Proposal Upload
Submit Application
View/Print Application
Mac Users
Problem viewing PDF?
Log Off

SUBMIT APPLICATION   OFA HELP

Before submitting your application, make sure you have

- answered all appropriate questions
- completed and **saved** all screens
- uploaded successfully your proposal and accompanying documents

We suggest that you view and/or print your application one last time before submitting it since **no revisions are allowed after submission**. Your view/print copy should include your uploaded document. If it does not, click the OFA HELP button above for assistance.

*Please note that, by the application deadline, you must complete the REFERENCE LETTERS section in addition to submitting your application.

An application that is submitted, but is not complete, will not be considered.
An application that is complete, but is not submitted, will not be considered.

I have completed the application, and would like to **SUBMIT** it for ACLS consideration.

SUBMIT APPLICATION

◀ **BACK**

American Council of Learned Societies   v3.6.2.EU - 2018 Back to Top