

Mellon/ACLS  
PUBLIC FELLOWS PROGRAM 

<b>Job Title:</b>	Policy Advisor
<b>Organization:</b>	Community Change
<b>Location:</b>	Washington, DC
<b>Stipend and Benefits:</b>	\$68,000 annually with health insurance for the fellow, professional development funds, and relocation allowance
<b>Start Date:</b>	September 3, 2019

## ORGANIZATION DESCRIPTION

Community Change is both our name and a statement of our purpose. We are a national organization working to end poverty, and since 1968, we have built the power of directly affected people to lead that work. Committed to the leadership of communities of color, Community Change partners with grassroots organizations to fuel a movement capable of achieving a shared vision of a country where all people and communities thrive. We work alongside our partners to advance policy and programmatic initiatives at the local and state levels and to build coalitions of groups from around the country to have a meaningful voice in national policy. We focus on issues like jobs and housing, early childhood care and education, income supports, and immigration reform. We have won billions of dollars for investments in communities of color and driven expansions in social programs that improve the lives of families struggling to make ends meet.

Community Change is embarking on a 15-year plan, our **Path to Power**, to enact bold, structural reform at the federal level that advances economic justice, racial justice, and immigrant rights. Our strategy includes four interconnected threads: strengthening Black and immigrant leadership and power; reimagining the practice of community organizing; developing and deepening political power in communities of color; and putting forward an agenda for structural change. Learn more at [www.communitychange.org](http://www.communitychange.org).

## POSITION DESCRIPTION

The Policy Advisor will research, develop, and advance policy and legislative proposals as part of the Community Change Policy Team's work on priority issue areas. These include poverty reduction, immigration reform, economic and racial justice, and early learning and care. The analyst will work in close coordination with Community Change's communications and organizing staff and will also collaborate with other DC-based national organizations that are working on similar issues.

The Advisor will also work with other Community Change staff and our grassroots partners to explore and develop new and visionary ideas within the priority areas. In addition, the Advisor will help to disseminate and amplify bold policy solutions, and will play a key role in advancing the organizational priorities of Community Change.

This fellowship position is available *only* through the Mellon/ACLS Public Fellows program, an initiative administered by the American Council of Learned Societies. You may *not* contact the host institution to inquire about this position.

#### Key duties and responsibilities:

- Conduct research and analysis that supports the development of new visionary ideas in Community Change's priority issue areas, such as synthesizing the literature on these issues to help shape our policy agenda, and writing reports, issue briefs, and position papers;
- Conduct policy and legislative research in support of Community Change and partner initiatives to impact national, state, and local policies;
- Track national, state, and local policy, as well as legislative activities, relevant to Community Change priorities, such as developments around income support for families, policies that promote racial equity in child care and early learning, or policies aimed at ending mass incarceration;
- Develop policy trainings for grassroots leaders and organizers on policy issues related to economic justice, such as proposals to address unemployment in high-poverty communities;
- Conduct case studies and research best practices and policy solutions to create pathways to high quality jobs in different sectors, such as clean energy;
- Research and help to develop innovative policy solutions at the state and local level in priority issues areas, such as child care and early learning;
- Help develop and disseminate relevant information to national and local partners, policy makers, the media, and communities; and
- Organize convenings of grassroots partners, scholars, and other thought leaders to develop new and visionary ideas on priority issues.

#### QUALIFICATIONS

- PhD in the humanities or humanistic social sciences;
- Commitment to Community Change's mission of helping low-income people develop the power and capacity to improve their communities and bring about broader social change;
- Interest in policy research and curiosity to pursue innovative directions;
- Excellent research, writing, and oral communication skills;
- Ability to work under deadlines and produce consistent, quality work in a fast-paced environment and as part of a diverse team; and
- Strong organization skills and attention to details.

#### APPLICATIONS

- Information on the Mellon/ACLS Public Fellows Program:  
[www.acls.org/programs/publicfellows](http://www.acls.org/programs/publicfellows)
- All applications must be submitted through the ACLS online application system ([ofa.acls.org](http://ofa.acls.org))
- Application deadline: March 13, 2019, 9 p.m. Eastern Daylight Time