

# Robert H. N. Ho Family Foundation Buddhism Public Scholars: Job Description

<b>Position Title:</b>	Robert H. N. Ho Family Foundation Buddhism Public Scholar
<b>Host Institution:</b>	Richard C. Rudolph East Asian Library, University of California, Los Angeles
<b>Location of Position:</b>	Los Angeles, CA
<b>Remote Work:</b>	Partially remote (at least 3 days/week on-site required)
<b>Stipend:</b>	Up to \$75,000 (typical breakdown of \$65,000 stipend + up to \$10,000 research/relocation expenses) allowance for 12 months plus health insurance. Additional benefits provided at discretion of host. Renewable for a second 12-month term by mutual agreement.
<b>Start Date:</b>	September 2025
<b>Supervisor:</b>	The scholar will report to Su Chen, Head of the Richard C. Rudolph East Asian Library, Distinctive Collections, UCLA Library and consult with Dr. Stephanie Balkwill, Associate Director of the Center for Buddhist Studies, Assistant Professor of Chinese Buddhism, Department of Asian Languages and Cultures, UCLA.

## Organization Description

With a core collection of early scrolls, manuscripts, sūtras, and printed books in a variety of languages and formats alongside new acquisitions of modern, multi-media archives documenting the arrival to and building of Buddhist traditions on the west coast of the United States, the UCLA Library holds one of the world's best Buddhist Studies collections outside of Asia. However, this collection is little known as the UCLA Library lacks the capacity and expertise to better enable it for public and scholarly use. Working within the Richard C Rudolph East Asian Library (EAL) and in cooperation with the Center for Buddhist Studies at UCLA, the Buddhism Public Scholar will lead the effort to explore, interpret, and document the EAL remarkable collection in order to make it more accessible to teachers, students, Buddhist congregations, and members of the public.

## Website

<https://www.library.ucla.edu/location/east-asian-library-richard-c-rudolph>

## Position Description/Responsibilities

*Support Instruction & Outreach*

- Partner with UCLA Library Instructional Teams to support the teaching of Buddhist Studies courses through the collection
- Create teaching guide for the archives of Buddhism in Los Angeles
- Work with Center for Buddhist Studies on raising awareness about the collection through a series of blog posts, social media, colloquium, or workshop to benefit UCLA and Southern California communities as well as scholars elsewhere
- Collaborate with UCLA Library and Los Angeles community partners and stakeholders to advertise the collection

### *Research & Document*

- Research and document the uncatalogued and undescribed parts of the Buddhist Studies collection held by the EAL
- Present findings to the East Asian studies communities on and off the UCLA Campus
- Compile a comprehensive annotated bibliography for Buddhist Studies collection including rare and unique holdings
- Identify Buddhist Studies materials for preservation and conservation
- Perform other duties as assigned

### **Required Qualifications**

- PhD in [humanities or interpretive social sciences](#)
- Expertise and academic training in Buddhist Studies
- Advanced reading ability in *both* the Japanese and Chinese language, classical and modern forms.
- Some experience in undergraduate course instruction

### **Preferred Qualifications**

- Able to identify Tibetan-language materials and work with UCLA faculty for further analysis
- Some experience in working with archival materials
- Some experience in organizing seminars or conferences

### **Additional Information**

All candidates must apply through the [ACLS Online Fellowship and Grant Administration \(OFA\) System](#) by 9 PM EST on January 23, 2025. More information about Robert H. N. Ho Family Foundation Buddhism Public Scholars is available [here](#).

This position is only available through The Robert H. N. Ho Family Foundation Program in Buddhist Studies. You may not contact the host institution to inquire about the position.